

## **MEETING**

#### **AUDIT COMMITTEE**

# **DATE AND TIME**

### **THURSDAY 20TH APRIL, 2017**

**AT 7.00 PM** 

# **VENUE**

### HENDON TOWN HALL, THE BURROUGHS, LONDON NW4 4BG

TO: MEMBERS OF AUDIT COMMITTEE (Quorum 3)

Chairman: Councillor Brian Salinger

Vice Chairman: Councillor Sury Khatri BSc (Hons) MSc (Lond)

Councillor Geof Cooke Councillor Hugh Rayner

Councillor Arjun Mittra Councillor Peter Zinkin

Councillor Kathy Levine

**Independent Members** 

Geraldine Chadwick Richard Harbord

**Substitute Members** 

Councillor Melvin Cohen Councillor Eva Greenspan Councillor Anne Hutton

Councillor John Marshall Councillor Reema Patel Councillor Alan Schneiderman

In line with the Constitution's Public Participation and Engagement Rules, requests to submit public questions or comments must be submitted by 10AM on the third working day before the date of the committee meeting. Therefore, the deadline for this meeting is at 10am, Thursday 13 April 2017. Requests must be submitted to Maria Lugangira at maria.lugangira@barnet.gov.uk

You are requested to attend the above meeting for which an agenda is attached.

#### Andrew Charlwood – Head of Governance

Governance Service contact: Maria Lugangira 020 8359 2761

Media Relations contact: Sue Cocker 020 8359 7039

**ASSURANCE GROUP** 

#### **ORDER OF BUSINESS**

Item No	Title of Report	Pages
1.	Minutes of last meeting	5 - 10
2.	Absence of Members (If any)	
3.	Declaration of Members' Disclosable Pecuniary interests and Non Pecuniary interests (If any)	
4.	Report of the Monitoring Officer (If any)	
5.	Public Question and Comments (If any)	
6.	Members' Items (If any)	
7.	Internal Audit Exception Recommendations Report and Q4 Progress Report - 1st January to 31st March 2017	11 - 74
8.	Corporate Anti-Fraud Team (CAFT) Annual Report 2016-17	75 - 96
9.	Internal Audit Annual Opinion 2016-17	97 - 124
10.	Internal Audit & Anti-Fraud Strategy and Annual Plan 2017-18	125 - 160
11.	External Audit Plan 2016/17	161 - 188
12.	Audit Committee Work Programme	189 - 196
13.	Any item(s) the Chairman decides are urgent	

#### **FACILITIES FOR PEOPLE WITH DISABILITIES**

Hendon Town Hall has access for wheelchair users including lifts and toilets. If you wish to let us know in advance that you will be attending the meeting, please telephone Maria Lugangira 020 8359 2761. People with hearing difficulties who have a text phone, may telephone our minicom number on 020 8203 8942. All of our Committee Rooms also have induction loops.

#### FIRE/EMERGENCY EVACUATION PROCEDURE

If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest available exit. You will be directed to the nearest exit by uniformed custodians. It is vital you follow their instructions. You should proceed calmly; do not run and do not use the lifts.

Do not stop to collect personal belongings. Once you are outside, please do not wait immediately next to the building, but move some distance away and await further instructions.

Do not re-enter the building until told to do so.